

COMMITTEE MEETING – MINUTES

MEETING INFORMATION	
Meeting date	Wednesday, 6 March 2024
Location	Artarmon Library Hall, 139 Artarmon Rd, Artarmon NSW 2064
Chair	Glenda Hewitt
Secretary	Daniel Rasins
Present	<p>Committee members: Adrian Alexander (AA), Daniel Rasins (DRA), Glenda Hewitt (GH), Judy Simpson (JS), Mary Ann Irvin (MI), Winsome Byrne (WB), Chris Baker (CB), Judi Homewood (JH), Rosemary Towner (RT), Peter Wang (PW).</p> <p>Guests: Clr. Anna Greco, Clr. Georgie Roussac (GR), Clr. Nic Wright (NR)</p>
Apologies	David Roberts (DR), Plamen Bassarov (PB).
Disclosure of interest	None
Meeting opened	7:45 PM
Meeting closed	8:55 PM

MINUTES

1. Welcome, apologies and disclosure of interests

GH took the Chair and, noting that a quorum was present, opened the meeting at 7:45 PM.

2. WCC Councillors Update and Open Forum

2.1 Monthly update

- Councillors Greco, Roussac and Wright were in attendance.
- Clr Greco circulated her February 2024 report on the decisions for Council for 26 February 2024 and Major Projects and Events Update to the APA Executive Committee via email. There were no comments.
- Clr Wright noted that WCC would be doing everything to advocate for a better result in terms of the State Government's proposed planning reforms.
- Clr Wright advised the APA that WCC will wait until further information is provided from the State Government before they ask responds to respond with their feedback/concerns.
- Clr Roussac noted that Debra Just has retired from her position as WCC CEO and that Hugh Phemister has been installed as Interim WCC CEO.

- The Councillors requested if the latest APA Executive Meeting Minutes could be added to the APA website ASAP
- **Action: DRA/PW AA to add minutes to the APA website.**
- The Councillors requested if they could receive the APA Executive Meeting Agenda prior to each future meeting.
- **Action: DRA to send APA Executive Meeting Agenda to Councillors Greco, Roussac and Wright before next meeting.**
- DRA advised all that he's sought further information from the WCC regarding advice from CA-I that the previously installed pedestrian refuge at Francis Street/Hampden Road intersection will not non-reinstated as part of the Hampden Road upgrade works. CB offered to follow up and requested DRA to include him in his response to WCC for further clarification.
- **Action: DRA to copy CB on above mentioned traffic item email back to WCC.**

2.2 Guest open forum

- No other guests in attendance.

3. Confirmation of last Committee Meeting Minutes

The 7 February 2024 meeting minutes were accepted.

Proposed: Glenda Hewitt

Seconded: Daniel Rasins

Motion: Carried

4. Update on Action Items

4.1 Bank Account Changes

- Currently, the APA has four authorised bank account signatories. This confirms the new proposed signatories' change as part of the change in APA elected officers.

Position	Current Signatory	New Signatory
Treasurer	Adrian Grant Alexander	<i>No change</i>
Secretary	Mai Tran Mullins	Daniel Rasins
President	Rakesh Anand	Glenda Hewitt
Vice-President	Michael John Dawes	<i>Chris Baker</i>

- GH noted to AA that we need to change to Westpac and need to change the ABN details (the latter to occur first before the former occurs).
- AA noted he was going on leave in 7 weeks' time and would action these changes before he departs.
- **Action: AA to make the above changes prior to April meeting. GH has offered to assist AA with these changes.**
- Motion: That the new signatories be as per above:

Proposed: Glenda Hewitt

Seconded: Chris Baker

Motion: Carried

4.2 New bank signatories

- As per above.

4.3 Historic Light Pole location

- WB confirmed that WCC have located the light pole.

4.4 Membership database refresh

- GH noted that emails have been sent out and 62% opened the email at time of meeting.
- GH advised all that the database has 441 members listed.
- GH advised all that 55 responses already received

4.5 State Govt Planning Laws Update

- GH confirmed to all that 2x APA members (on an individual basis) have submitted a response to WCC regarding the proposed planning reforms.

4.6 Clarify insurance status

- AA has submitted paperwork and uploaded to SharePoint now

5. President's Update

- GH circulate her President's Report prior to the meeting and sought feedback/questions from attendees.
- Queries/feedback from JS
 1. What are the Federation priorities? These will be spelt out further in the coming months.
 2. APA Priorities – these can't be accessed on SharePoint. DRA to check SharePoint access (post meeting: completed and updated to the link being accessed by anyone).
 3. Native Plants Species – not relevant so can be removed from President's Report.
- MI noted she is meeting with Tim James on Monday 11th March for opening of Frank Channon Walk Extension (photos with bike riders) and will bring up Mowbray Road/Pacific Highway intersection item.
- Editor emails not working (according to WB).
- PW said we now have enough storage so a separate Editor email address will be created.
- **Action: PW to create Editor email address for WB.**

6. Secretary's Update

- DR advised all that there was no Secretary's Update to report this month.

7. Treasurer's Update

- AA provided the reports in advance.
- AA noted that APA was not making much profit currently upon reflection of the reports.

- Motion: That the Treasurer's reports be accepted:

Proposed: Winsome Byrne

Seconded: Mary Ann Irvin

Motion: Accepted

- There were no other questions.

8. Project Status Update

8.1 PIM

- MI mentioned the next PIM was coming up on 13th March 2024 and that flyers have been put up around Artarmon
- AA to be in attendance to swipe entry door to allow access
- Extension cord and double adaptor to be provided by GH.
- GH to provide E-News for PIM ASAP.
- It was agreed by all that water only is to be provided for PIM (i.e. no tea and coffee).
- Committee Members to advise GH ASAP if attending PIM or not.

8.2 Gazette

- WB said it was tricky as there was not as much advertising this issue.
- WB to issue a memo to contributors to use tracked changes for stories to reduce workload for editing.
- WB is working with potential new advertisers for next version.

8.3 Love Your Locals

- GH noted that LYL will end in April.
- RT noted it's been a very well received campaign by the local community.

8.4 Village Green Bench

- Action: RT to follow up with Michael Dawes on update.

8.5 Pacific Highway/Mowbray Road Intersection

- Action: MI and CB to work together to follow up on this matter further.

9. Committee Updates

9.1 Federation of Willoughby Progress Associations

- Proposed trial of e-scooters in East Chatswood has been put on hold.
- Workshop on "how to run a successful Progress Association" has been proposed.
- MI is writing to Department of Planning about Dive Site about EOI to develop the land to become residential towers, school, etc. Want assurances that it's an appropriate use of the land.
- Sent a letter about 30kmh safer roads
- Discussion about needing to resurface Willoughby Road mentioned to Tim James (verbally).

9.2 Traffic

- CB advised a number of positive outcomes in relation to the heavy traffic on Artarmon Road:
 1. Traffic Cameras to be provided for Artarmon Road.
 2. Pedestrian refuge islands to be added.
 3. Traffic calming measures to be implemented.
 4. Slow road markings to be implemented.

9.3 DAs

- No update.

9.4 Membership

- GH to provide update next month on Membership.

10. Any other business

10.1 Promoting APA Image

- MI noted as Exec Committee members, we should all striving to promote a positive image of Artarmon.

10.2 Save RNSH Campaign

- No update.

10.3 Strategy Map for Federation

- CB to lead “Strategy Map for Federation” update item. MI to assist. Add to agenda for next month to develop a draft for circulation.

Meeting closed: 8:55 PM

Next meeting & date	Wednesday, 3 April 2024
Time	7:40 PM for 7:45 PM start
Location	Artarmon Library Hall, 139 Artarmon Rd, Artarmon NSW 2064